

ST. CLAIR COUNTY LIBRARY BOARD OF TRUSTEES REGULAR MEETING MINUTES

TIME & PLACE: 6:30 p.m. Tuesday, June 24, 2025
Capac Branch, 111 N. Main Street, Village of Capac.

PRESENT: BOARD MEMBERS: Elizabeth Buckley, Stacey Lauwers and Michael McCartan.
DIRECTOR: Allison Arnold.

ABSENT: None.

ALSO PRESENT: STAFF: Aubrey Dickens, Mike Mercatante, Nicole Pinsky and Kimberley Radatz.
OTHER: Virginia Coury, Victoria Ferres, Gary Fletcher, Jane Hoover, Janet Krauss, and Janice Ramelot.

Welcome

Call to order by Chairperson McCartan, roll call attendance by Director Arnold at 6:35 p.m.

Pledge of Allegiance was said.

I. AMENDMENTS TO THE AGENDA:

None.

II. APPROVAL OF AGENDA:

Moved by Member Lauwers and supported by Member Buckley to approve the agenda as presented. Motion unanimously carried.

Branch Lead report – Aubrey Dickens

III. CITIZEN’S COMMENTS:

IV. CONSENT AGENDA:

Moved by Member Buckley and supported by Member Lauwers to approve the consent agenda as presented. Motion unanimously carried.

a. Approval of minutes – May 13, 2025 (regular meeting).

V. FINANCIAL REPORTS:

Moved by Member Lauwers and supported by Member Buckley to receive and file April (updated) and May Financial reports as presented. Motion unanimously carried.

VI. ITEMS FOR ACTION:

a. FY 2025 Budget adjustment to address lease of 302 Michigan.

Moved by Chairperson McCartan and supported by Member Lauwers to approve the FY 2025 Budget adjustment to address lease of 302 Michigan. Motion unanimously carried.

b. Kimball Township bills from 2024.

Moved by Chairperson McCartan and supported by Member Lauwers to approve the Kimball Township bills from 2024 in the amount of \$10,745.18.

Roll Call Vote 3-0. Aye: Member Lauwers, Member Buckley, and Chairperson McCartan. Nay: None. Motion carried.

VII. ITEMS FOR DISCUSSION:

a. Library System - Strategic Plan – update.

b. Library System - Bookmobile – update.

c. Collective Bargaining Negotiation – update.

d. Schedule 2025 – Library Board Meetings/Workshops – July 22nd.

Moved by Member Buckley and supported by Member Lauwers to cancelled July 22nd Library Board of Trustees regular meeting. Motion unanimously carried.

VIII. COMMUNICATION:

a. Library Director's report – May 2025.

Moved by Member Lauwers and supported by Member Buckley to receive and file May 2025 communications as presented. Motion unanimously carried.

IX. Closed Session for Labor Negotiations - strategy.

Moved by Member Buckley and supported by Member Lauwers to adjourn the Regular Library Board of Trustee's meeting to go into a closed Session to discuss Labor Negotiations - strategy. Motion unanimously carried.

Regular Library Board of Trustee's meeting adjourned at 7:06 p.m.

Moved by Chairperson McCartan and supported by Member Lauwers to adjourn the Closed Session and re-open the Regular Library Board of Trustee's meeting at 7:50 p.m. Motion unanimously carried.

X. ITEMS FOR INFORMATION:

XI. ADJOURNMENT:

Meeting adjourn at 7:50 p.m.

NEXT MEETING DATE(s): **Tuesday, August 26, 2025, 6:30 p.m.** – Regular Meeting, Memphis Branch, 34830 Potter Street, Memphis.

Respectfully Submitted:

Michael P. McCartan, Chairperson

Allison S. Arnold, Director/Secretary

